University Center of Greenville

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The University Center of Greenville is a consortium of seven South Carolina universities offering degree programs in Greenville. Clemson University is one of the founding members of the consortium, which began operation in 1987.

The center is housed in a new facility at McAllister Square Mall on South Pleasantburg Drive. The member institutions maintain offices at the site to serve students' needs along with the University Center staff.

The facility has a virtual library with 50 new Dell computers, six computer labs, six distance education studios, a 120-seat auditorium and 40 classrooms. All classrooms are equipped with TV/VCR, overhead projectors and Internet access. Several smart classrooms are under development.

The center hosts classes Monday through Saturday during day and evening hours. Support personnel are on-site during all class times. Business hours are 9:00 a.m. to 6:00 p.m. Monday through Thursday and 8:30 a.m. to 1:00 p.m. on Friday. The library is open from 9:00 a.m. to 5:30 p.m. on Saturday and from 1:00 p.m. to 5:30 p.m. on Sunday.

Admission to the program is acceptable to the Graduate Admissions Committee of the School of Accountancy and Legal Studies.

Applicants should hold a bachelor's degree from an institution whose scholastic rating is acceptable to the Graduate Admissions Committee of the School of Accountancy and Legal Studies. Admission to the program is based on academic record and score on the Graduate Management Admission Test (GMAT). Letters of recommendation and relevant work experience also may be considered. Applicants should have completed a basic business core of at least 33 semester hours as well as the following accounting prerequisites: Intermediate Accounting (at least six semester hours), Cost Accounting (three semester hours), Tax (three semester hours), Auditing (three semester hours) and Accounting Information Systems (three semester hours).

For information about this program, call the University Center at the numbers listed above, visit the Web site at www.greenville.org, or contact Tom Dickens directly at dickent@clemson.edu.

Admission Requirements: Complete application package to the Graduate School should include a master's degree, a GRE composite score of at least 1280 or a Miller Analogies Test score of at least 37, official transcripts, three letters of recommendation and a GPR of 3.25 or better on all previous graduate work.

Program Requirements: A student must be certified as a principal prior to formal admission to the Ed.S. program. Students without certification must fulfill the program requirements for principal certification before they can be admitted to candidacy for the Ed.S. degree. Candidacy is defined as the final 21 hours of the program (Level II and Level III courses).

For course information, call the University Center at the numbers listed in the box above or visit the Web site at www.greenville.org.

The Master of Business Administration degree program is designed for the study of advanced concepts of business, industry and government operations. The program is intended for both the active manager and technical supervisor, as well as the recent graduate interested in advanced business study.

Classes in the M.B.A. program are offered at the Clemson University campus as a full-time day program. Evening classes are offered at the University Center in Greenville, S.C., and Lander University in Greenwood, S.C., as part-time programs. The Clemson campus program is available only for fall entrance and is a full-time, two-year program. The evening M.B.A. programs in Greenville and Greenwood are part-time programs and require a minimum of two years of work experience beyond the bachelor's degree. Separate fee structures apply to the Greenville and Greenwood locations.

For course information, call the University Center at the numbers listed in the box above or visit the Web site at www.greenville.org.
Requirements for the full-time M.B.A. program include 62 semester hours of graduate courses, with two prerequisite courses required of all students: calculus and a basic computer science or computer applications course. Requirements for the evening M.B.A. program also include prerequisite courses in calculus and computer fundamentals and, depending upon academic background, 33-42 semester hours of graduate courses.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

**Construction Science and Management**

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<tr>
<td>Construction Science and Management</td>
<td>M.C.S.M.</td>
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The Master of Construction Science and Management degree program is designed to provide students with a high level of skill and understanding in the technical areas of construction project administration and control. Substantial emphasis is placed on advanced study in the field of business, in new and emerging techniques for construction project delivery systems, and in the administration of the construction firm.

The total number of credit hours required for the Master of Construction Science and Management degree varies according to each entering student’s undergraduate degree. For those who have the required undergraduate skills and knowledge, the program is 36 semester hours, of which 12 must be from the department core (C S M 860, 861, 862, 863, 864, 865 and 891) and C S M 852. In cases where the candidate does not have the necessary prerequisite skills and knowledge, additional course work beyond the 36 semester hours may be required as noted above.

1. Each student is required to have 800 hours of construction-related experience prior to being admitted to the program. The experience may be no older than six years from date of enrollment in the C S M graduate program.

**Requirements for Awarding of a Degree**

1. **Thesis Option**
   a. A minimum of 36 semester hours of course work with a B average in the student’s prescribed curriculum, including thesis, is required.
   b. A thesis on a construction-related topic must be completed satisfactorily. Up to nine semester hours of thesis credit may be taken. Thesis credit is included as part of the department’s core. Approval must be received from the student’s adviser prior to selecting the thesis option.
   c. Performance on a written comprehensive examination covering the student’s program of study must be satisfactory.
   d. Performance on a final oral examination relating to the student’s thesis and program of study must be satisfactory. The student must pass the written comprehensive examination prior to taking the oral examination.

2. **Nonthesis Option**
   a. A minimum of 36 semester hours of course work with a B average in the student’s prescribed curriculum is required.
   b. Performance on a written comprehensive examination covering the student’s program of study must be satisfactory.
   c. Performance on a final oral examination relating to the student’s program of study must be satisfactory. The student must pass the written comprehensive examination prior to taking the oral examination.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

**Counseling**

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<tr>
<td>Counseling</td>
<td>M.Ed.</td>
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The Master in Education in counseling prepares students in one of the following specialty areas: community counseling, elementary school counseling, secondary school counseling and student affairs practice in higher education. Graduate education in the counseling program is designed to help students realize their professional goals as counselors and administrators, engage in professional relationships and develop a set of meaningful professional values. To this end, the program reflects current knowledge from lay and professional groups concerning current and projected counseling and human development needs of a pluralistic society. Cultural considerations are emphasized so that the experiences provided will be rewarding and useful in today’s ever-changing society.

The faculty of the counseling program is dedicated to educating and training counseling professionals for culturally diverse settings. This program utilizes an “integrative practitioner training” model emphasizing development, prevention, enhancement, and the diagnosis and remediation of psychological disorders. The programs are designed to provide a challenging, yet supportive, environment that promotes professional orientation, practice and self-awareness.

Clemson University recognizes laboratory settings and field-based experiences as providing the student with (1) a realistic perspective on the field; (2) development of knowledge and skills acquired in the classroom; (3) a situation that maximizes self-awareness, self-direction and self-evaluation; and (4) feedback on his/her progress and development.

Clemson University acknowledges the importance of close supervision in practica or internship placements as a means of maximizing student training and preventing inadvertent harm to clients. Practica and internships are designed so that the focus and intensity of supervision will change as students acquire competent beginning, intermediate and advanced skills. The University supervisor provides each supervisee with periodic performance and evaluation feedback throughout the supervised experience. At no point is any student to engage in any field-based practice experience without the permission of the major adviser.

Practica currently require 100 hours and internships 600 hours of on-site counseling activities, a minimum of one hour of individual supervision per week, a formal log of all activities and regular meetings with the student’s supervisor.

Upon completion of 33 hours, students may be given permission by their major adviser to take the comprehensive examination. It is the student’s responsibility to have an approved GS2 form on file with the Graduate School prior to taking the comprehensive examination and making sure that his/her name is on the list to take the comprehensive examination. Students generally take a three-hour written examination. Community counseling students are also required to take and pass the national Counselor Preparation Comprehensive Examination (CPCE). Each examination is highly structured to include all the courses that are required by each program.

Each student is assigned a major adviser chosen from the counseling faculty. It is required that students meet with their adviser at least once a semester to ensure appropriate course sequencing.

**Admission Requirements**: Complete application package to the Graduate School should include undergraduate transcript rep-
Counseling Track: a minimum of 12 semester hours of psychology and/or sociology, graduate or undergraduate.

Additional Requirement for Community Counseling Track: a minimum of 12 semester hours of psychology and/or sociology, graduate or undergraduate.

Additional Requirement for Student Affairs Track: experience in higher education and/or current employment in higher education.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

M.Ed., Community Counseling Emphasis

Students completing the M.Ed. program in counseling with an emphasis in community counseling will demonstrate an ability to effectively work with community and other agency personnel; an ability to meet qualifications for certification or licensure; understanding and skills related to counseling needs in the environment in which they choose to work; a high degree of self-understanding; an ability to effectively work with diverse cultural groups; a knowledge about counseling across the life span; human evaluation and research skills; a high degree of sensitivity and acceptance of others' behavior; an awareness of responsibilities specific to a variety of community agencies; and ethical practices.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

M.Ed., School Counseling Emphasis

Students completing the M.Ed. program in counseling with an emphasis in school counseling will demonstrate an ability to effectively work with students, teachers, administrators and other members of the community as well as a high level of expertise in counseling appraisal, theory, skills and intervention techniques.

Qualifications for state and national certification as school counselors include an ability to conduct a comprehensive and developmental school guidance and counseling program; a healthy self-awareness and understanding; counseling within the framework of their respective association's legal and ethical standards; ability to counsel with sensitivity, caring and an appropriate approach in diverse environments; ability to perform in a consultative capacity both within and outside of the school environment. For course information, call the University Center at the numbers listed in the box on 202 or visit the Web site at www.greenville.org.

M.Ed., Student Affairs Practice in Higher Education Emphasis

Students completing the M.Ed. program in counseling with an emphasis in student affairs practice in higher education will demonstrate an ability to effectively work with faculty, students, administrators and other members of the academic community; preparation for employment in higher education settings in a variety of roles; ability to act as consultants throughout the higher education setting; understanding and skills related to counseling and developmental needs at the postsecondary level; a high degree of self-understanding; ability to effectively communicate with all cultural groups; a high degree of sensitivity and acceptance of diversity in thought and action; an awareness of the responsibilities of student affairs practitioners to the developmental needs and maintenance of quality experiences for students, faculty members, administrators and staff; and ethical practice.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

Elementary Education

Shelley W. Fones, Area Coordinator

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<tr>
<td>Elementary Education</td>
<td>M.Ed.</td>
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The Master of Education in elementary education includes course work in psychological and sociological foundations, curriculum development and teaching methods, specialized content and research. The program is intended to strengthen and enhance teaching skills, promote research and reflection on innovative teaching strategies, and expand content knowledge. By examining and reflecting on best practices, students have the opportunity to improve the qualities that make them effective teachers who respond to the emotional, motivational, cognitive and cultural needs of all students. The use of multiple teaching strategies, lively class discussion and active student involvement supports learning for all students.

Admission Requirements: Complete application package to the Graduate School should include bachelor's degree, current teaching certificate, an undergraduate GPR of 3.0 on a 4.0 scale, acceptable GRE scores and three letters of recommendation from professional colleagues.

Course of Study: The Master of Education in elementary education is undergoing significant reorganization. A new course of study is expected to be submitted during Fall 2001. A student beginning course work after January 1, 2002, should discuss the new program requirements with his/her assigned adviser prior to enrolling in classes.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

Nursing

Barbara Logan, Director, School of Nursing

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<th>Major</th>
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<tr>
<td>Nursing</td>
<td>M.S.</td>
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The Master of Science degree program with a major in nursing is designed to build upon the first professional degree. The student acquires knowledge and skills in advanced nursing practice: clinical nurse specialist (CNS), nurse practitioner (NP) or nurse administration. The student may select one of the five study options: child/adolescent nursing (CNS), adult/gerontological nursing (CNS), family nurse practitioner (NP), gerontological nurse practitioner (GNP) or nurse administration. The nurse practitioner and clinical nurse specialist options articulate with the baccalaureate program in the continued acquisition of advanced nursing knowledge and skills of the specialist. This specialization builds toward advanced nursing practice in selected clinical practice and role areas. Theory, research and role development are emphasized to enable the graduate to participate in the development of nursing knowledge and contribute to the advancement of the nursing profession.

The objectives of the Master of Science degree program with a major in nursing are to provide graduates with the ability to:

1. integrate advanced knowledge from nursing and related disciplines into a specialized area of nursing practice;
2. demonstrate competence in a selected functional role (clinical specialist, nurse practitioner or nurse administrator);
3. evaluate and apply research findings from nursing and related disciplines to advanced nursing practice;
4. participate in the development of nursing knowledge by identifying researchable nursing problems, conducting research and selectively integrating research findings in advanced nursing practice;
5. utilize leadership, management, teaching knowledge and competency to influence nursing practice;
6. participate as a leader to influence health policy and improve the health care delivery system; and
7. contribute to the advancement of the nursing profession.

Selected program offerings are available to off-campus students at the University Center in Greenville, S.C., and via the Internet.

Admission Requirements

In addition to meeting University admission requirements, applicants should be graduates of nationally accredited baccalaureate nursing programs, must have had an undergraduate statistics course and demonstrate evidence of current basic client assessment skills. In addition, students must document recent significant clinical practice which is defined as 600 hours during the 12 months prior to acceptance into the program of hands-on, direct nursing care.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

Political Science

David Swindell, Director of Public Administration Program

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<th>Major</th>
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<tr>
<td>Public Administration</td>
<td>M.P.A.</td>
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Advanced degrees are not awarded in political science. Courses are offered at the 600-level to provide electives for students in other areas.

The department participates with the Department of Government and International Relations at the University of South Carolina in offering the joint professional degree Master of Public Administration. Courses for this program are taught only at the University Center of Greenville, S.C.
From 39 to 45 semester hours are required for the M.P.A. degree, depending on the student’s background. Students lacking proficiency in American government are required to take a prerequisite in this area to address the deficiency. Students who do not have substantial administrative experience are required to complete an internship encompassing 480 hours in a public or nonprofit agency engaged in administrative work. All M.P.A. students must complete seven core courses (PO SC 702, 821, 822, 827, 829, 841 and 862), one government course (PO SC 860, 867 or 868) and five electives. Finally, all students must demonstrate a proficient knowledge of the field of public administration by passing a comprehensive examination. Students may request to take the Capstone Seminar in Public Administration (PO SC 880) in lieu of the comprehensive examination.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

Public Health Sciences*

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<tr>
<td>Health Administration</td>
<td>M.H.A.</td>
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Clemson University and the Medical University of South Carolina jointly offer the Master of Health Administration (MHA) degree. The program is designed for individuals who wish to prepare for administrative roles and responsibilities in a variety of health care settings. Graduates of the program will (a) have a comprehensive understanding of the health care system including socio-behavioral components of health and their impact on health care delivery; (b) be able to apply managerial concepts and skills in areas of human resources, strategic planning, decision-making, finance and information systems; and (c) be able to implement an integrated approach to the management of health care facilities. The M.H.A. program consists of 50 semester hours of course work. All classes are taught at the University Center of Greenville by faculty from Clemson University or the Medical University of South Carolina. The program faculty are a major resource for the citizens of the state, region, national and international health care communities.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

Secondary Education

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<tr>
<td>Secondary Education</td>
<td>M.Ed.</td>
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The purpose of an M.Ed. degree in secondary education is to assist secondary teachers in increasing competency in both subject content and instruction. Therefore, the program has practical and theoretical work in education as well as appropriate content in the natural sciences. The student’s adviser will depend upon the content specialty area. They are English language, Bea Bailey; mathematics, Bob Horton; natural sciences, Bill Leonard; and social studies, Sean Warner.

For course information, call the University Center at the numbers listed in the box on page 202 or visit the Web site at www.greenville.org.

Technology and Human Resource Development

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<tr>
<td>Human Resource Development</td>
<td>M.H.R.D.</td>
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The human resource field is a specialized blend of education, counseling, psychology, management and sociology. The Master of Human Resource Development (M.H.R.D.) is designed to prepare industrial training directors, educational specialists, training coordinators and personnel for HRD occupations in business, industry and the public sector.

HRD specialists commonly provide training related to the areas of technical and interpersonal skills, management and motivation. The HRD program is designed to involve and enhance a variety of professional management activities. The program serves professionals working in the areas of manufacturing, construction, health occupations, secretarial sciences, graphic communications, transportation, loss control, quality control, information services and personnel management.

Graduates of the program are capable of utilizing contemporary instructional technologies and methodologies. Program participants gain valuable skills and knowledge related to the varied roles of the training specialist.

Applicants to the M.H.R.D. program are reviewed on undergraduate course work, academic performance and employment experience. The program requires 36 hours including 15 hours in core human resource development courses, six hours in research methods and 15 elective hours in course work appropriate to individual career objectives such as personnel management, organizational development, career counseling, compensation management, etc.

This program is also available to off-campus students through the Office of Off-Campus, Distance and Continuing Education. Call 1-888-CLEMSON (1-888-253-6766) for more information.

Admission Requirements: Complete application package to the Graduate School should include undergraduate degree and certification in a secondary teaching field as required by the State Department of Education, a minimum undergraduate GPR of 3.0 on a 4.0 scale and approval for admission into the program as granted by the Graduate School, the School of Education and the Secondary Education faculty.

Degree Requirements: This degree requires a minimum of 36 semester hours in graduate courses with a GPR of at least 3.0, of which at least 18 hours must be from 700-level or higher numbered courses; a minimum of 15 semester hours in graduate courses in professional education, or substitute courses approved by the major adviser in the College of Education. Three to six of these hours may apply toward a thesis; a minimum of 18 hours of graduate courses in content areas or substitute courses approved by the major adviser and a representative from the content department. The student is to select one of four content areas (English language, mathematics, natural sciences or social studies). The respective adviser can recommend appropriate courses. An exit examination is required by the School of Education, the Graduate School, the Elementary and Secondary Education faculty and the appropriate teaching area. All course work to be credited must have been enrolled in and completed within six calendar years prior to the date on which the degree is to be awarded. This includes up to six hours of approved graduate work that may be transferred from another institution.