Typists Available

The following typists have indicated that they are available to type manuscripts. Fees and services vary, and must be negotiated between the typist and the student. The Graduate School does not endorse any particular typists; this list is for your convenience.

Fredda Moore Gilmer
306 Elizabeth Street
Honea Path, SC 29654
(h) 369-7653; (w) 231-2662
FMG89@harris.dmh.state.sc.us
-MS Word 2000, MS Works 99, Corel Word Perfect Suites 8 and 9

Sally A. Surver
P.O. Box 1443
Clemson, SC 29633
sasurver@earthlink.net
-Windows XP, Word XP
-Many years experience typing, as well as formatting dissertations and theses

Jean Cooper
Cooper Word Processing
27063 Cobbs Way
Anderson, SC 29621
(w) 224.0115; (f) 375.0031
Jeancooper2706@bellsouth.net

Linda Alexander
423 Friendship Rd.
Seneca, SC 29678
882.6961
lalxndr@clemson.edu
-Office 2003 (Word, Excel, PowerPoint, Access, Publisher), Paint Shop Pro, Adobe Photoshop, scanning software, EndNote (bibliographic databases)

Heather Irwin
261 Lehotsky Hall, Box 340331
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(h) 569-2233; (w) 656-4743
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Jen Hall
414 Caledon Court
Greenville, SC 29615
864.367.2635 (cell)
jen.c.hall@gmail.com
-Former employee of Clemson Manuscript Review Office with experience in formatting for current Graduate School guidelines
-Experience in formatting for single- and double-sided printed bound manuscripts
-Access to MS Office 2007, Photoshop, Illustrator

Heather Jameson
602 Williams St.
Williamston, SC 29697
(w) 370.2340; (h) 847.6382
andyjameson@aol.com
-Power Mac or IBM compatible, MS Word, Works, or PageMaker. Can also make tables and scan pics with Photoshop or Illustrator
-Former Graphic designer, have access to desktop publishing software as well as Microsoft PowerPoint. Currently and English teacher specializing in writing.

Elaine Terry
275 Fendley Rd.
Westminster, SC 29693
(w) 656.1451
elaint@clemson.edu
-MS Word, MS Office.
-I also provide transcript services.

Christine Romesburg
Clemson, SC
cawiggi@yahoo.com
864.654.4433
-Former executive assistant with top-level Office skills, background in statistical analysis and presentation; work in Word and many other programs.

Patsy Phillips
P.O. Box 83
Long Creek, SC 29658
(h) 647-2731
Ppantsy1@bellsouth.net
-WordPerfect 8.0 and 9.0, MS Word 2000, Excel, Scientific Word 2.5